

April 16, 2021

Good afternoon,

I message you on behalf of our Leadership team to share awareness, information, and our proactive direction relating to confirmed COVID-19 cases in RHA Broadway. As of yesterday afternoon, we confirm that two individuals served by Life-Skills Options along with one staff person have tested positive for COVID-19. This morning RHA has received written confirmation of the Outbreak status from AHS. Staff and families who have been in contact with a positive case have been notified. If you have not been identified by our team and as a precaution, you would like to seek out a test you are welcome to do so but this is not mandated.

The following steps have been agreed upon by our Leadership team to mitigate the risk of further transmission in the facility:

- RHA is declaring a single-site staff designation in RHA Broadway effective Friday, April 16th. Program Leaders are contacting staff who are scheduled to work in multiple locations currently to provide direction of scheduled locations moving forward.
- Supervisors/managers with the ability to work from home should now be working from home. Supervisors / Managers who remain working in RHA Broadway must remain single-site effective April 16, 2021.
- Adult Services staff and individuals who have been accessing the facility but are not supported by Life-Skills Options are temporarily suspended from access. Individuals supported in residential homes who have been granted a variance to access the facility will also have suspended access.
- Residential Cohorts who have booked access in the evenings to RHA Broadway are temporarily suspended from access until further notice.
- Scheduled meetings in the building are temporarily suspended until further notice.
- The Admin/Reception Wing is now isolated from the Program space.
- External staff access for mail or supplies must be scheduled and coordinated with reception in the facility. We have put in a number of strategies to isolate the admin wing from the rest of the facility to protect avenues of possible transmission.
- Facility Management will be performing a full-building sanitization blitz with an electrostatic sprayer this weekend. All-access to the building must be approved by reception.

- Washrooms in the facility have been designated for cohorts in the building and are sanitized after each use. Cohorts that use common spaces in the building are scheduled in the space one cohort at a time and sanitization will occur after use.

We (staff and families) must ensure that we pay close attention to our health indicators and isolate immediately if symptoms of COVID-19 present themselves. Your efforts and diligence to existing protocols along with these enhanced processes are crucial to protect folks in service, our colleagues, and our families.

Regards,

Ben King

He/Him

Director, Adult Services

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